

February 5, 2021

Denton ISD will follow the current Centers for Disease Control (CDC) guidance related to all international travel that includes the following:

Employees who travel internationally by air, car or sea, will be required to report to their supervisor **prior** to their trip and upon returning home from international travel, and the employee must complete the COVID 19 Self-Reporting form on the Denton ISD website.

<https://forms.dentonisd.org/Forms/COVID19Tracing>

This is extremely important in helping to mitigate the potential spread of the virus. The employee may not return to work without approval from Risk-Management/Human Resources.

The District does not recommend international travel, however, should employees travel internationally, the employee will be required to use their personal accrued leave during their quarantine period. International travel quarantine does not qualify for FFCRA COVID-19 pay.

The CDC recommends two options for how long quarantine should last with international travel. The employee must complete one of the quarantine options below:

- *Option 1 - On day 7 after receiving a negative test result; returning to work on day 8*
 - Results must be taken no sooner than the 3rd – 5th day of quarantine.
- *Option 2 - On day 10 without testing; returning to work on day 11*